



**COLUSA COUNTY OFFICE OF EDUCATION**  
**CHILDREN'S SERVICES**  
**345 5<sup>th</sup> Street, Colusa, CA 95932**  
**(530) 458-0350 • Fax: (530) 458-0310**

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**Colusa County Office of Education - Children's Services**  
**Early Head Start, Head Start, and State Funded Programs**  
**Regular Policy Council Meeting**

**Date:** Wednesday, October 25, 2023

**Time:** 9:00 a.m.

**Location:** Education Village - 499 Margurite Street, Williams, CA 95932 - In Room E-2 (Enter at the front main office door)

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**Agenda**

- 1.0 Call Meeting to Order - TIME: \_\_\_\_\_
  - 1.1 Pledge of Allegiance
- 2.0 Roll Call
- 3.0 Approve the Minutes of August 23, & September 27, 2023 Policy Council Meetings  

**Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_
- 4.0 Public Comments & Presentations Informational
- 5.0 Program Planning/Budget Informational
  - 5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report
- 6.0 Reports Informational
  - 6.1 Secretary's Report
  - 6.2 Classroom Reports by Policy Council Representatives
  - 6.3 Content Area Training
    - 6.3.1 Human Resources, Julie Rivera, Program Support Technician, Children's Services
  - 6.4 Community Member Reports
    - 6.4.1 Colusa County One-Stop, Marisa Apaseo, Employment Service Coordinator
    - 6.4.2 Colusa County Superintendent of Schools, Mike West
  - 6.5 Director's Report
    - 6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Curriculum Updates, Program Information Summaries, Vicki Markss - Executive Director, Children's Services

6.6 Family Engagement Coordinator Report - Family Engagement Coordinator, Lydia Navarro

7.0 New Business

7.1 Approve the SF-424: 2023-24 Carry Over Budget Application

**Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_

8.0 Correspondence  
None

Informational

9.0 Seat Newly Elected Policy Council Representatives, Alternates, Community Representatives/Past Parents

**Action**

action \_\_\_\_\_ motion \_\_\_\_\_ second \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_

10.0 Announcements

11.0 Advanced Planning

11.1 Next Scheduled Meeting Date: November 15, 2023 at 9:00am  
**(3rd Wednesday of the Month)** Education Village - Room E-2

12.0 Adjournment - TIME: \_\_\_\_\_

**Colusa County Office of Education  
Children's Services  
Early Head Start/Head Start & State Programs  
Policy Council Meeting Minutes  
August 23, 2023**

**Policy Council Members Present:** Klarissa Espindola, Patricia Medina de Salazar, Maria L. Medina, Nicol Stephenson, Marisa Apaseo, and Irene Cruz.

**Newly Elected Policy Council  
Member Present:**

**Staff Members Present:** Vicki Markss, Executive Director, Children's Services  
Rosa Talamantes, Fiscal Specialist  
Joseph Moye, Division Manager - Family Services  
Lydia Navarro, Family Engagement Coordinator

**1.0 Call Meeting to Order**

Chairperson, Klarissa Espindola, called the meeting to order at 9:08A.M.

**2.0 Roll Call**

Chairperson, Klarissa Espindola took roll call.

**3.0 Approve the Minutes of March 22 and May 24, 2023, Policy Council Meetings**

Result: Approved  
Motion: Patricia Medina de Salazar  
Second: Maria L. Medina  
Ayes: Patricia Medina de Salazar, Maria L. Medina, Nicol Stephenson, Marisa Apaseo, and Irene Cruz.

**4.0 Public Comments & Presentations - None**

**5.0 Program Planning/Budget**

**5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report**

Nicol Stephenson, PC Treasurer, reported on the budget, meal count, credit card/charge expense report as presented. Reports are included in your packets.

**6.0 Reports**

**6.1 Secretary's Report - None**

**6.2 Classroom Reports by Policy Council Representatives**

Nicol Stephenson, CPLC A classroom representative shared information about children transitioning and enrollment of child with special needs.

### **6.3 Content Area Training**

#### **6.3.1 Attendance & Recruitment - Joseph Moye, Family Services Division Manager, Children's Services**

Joseph Moye shared a PowerPoint presentation with Policy Council as presented.

### **6.4 Community Member Reports**

#### **6.4.1 Colusa County One-Stop - Marisa Apaseo**

Marisa Apaseo shared information about Independent Living Program for students the ages of 15-18 (Freshman to Senior) to join the ILP program. A flyer was distributed. For more information contact Maria Apaseo at (530)458-0326 ext. 109

#### **6.4.2 Colusa County Superintendent of Schools, Michael P. West (Board of One)**

- Mr. West thanked Maria Apaseo and the Colusa County One-Stop for all their support with CCOE programs.
- Free meal programs that are available to children.
- Absenteeism is a chronic problem in the county. The School Attendance Review Board (SARB) uses a multi-agency collaborative and comprehensive approach, Colusa County SARB will assist students and families in identifying and working through barriers, in order to return to school and reduce chronic absenteeism.
- A booklet "Navigating the School System" was distributed to all PC Representatives.
- Currently there is construction work to expand adult programs and also landscaping improvements.

### **6.5 Director's Report**

#### **6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Curriculum Updates, Program Information Summaries**

Vicki Markss, Executive Director Children's Services reported on enrollment, attendance of children partially funded by other programs and program information summaries as presented.

- Collaborating with community agencies to partner to support families in the county.
- Hiring event September 14<sup>th</sup> from 4:00pm to 7:00pm. In Arbuckle.

- Information on current job openings can be found on the EDJoin website: <https://www.edjoin.org/ccoe> Or by contacting Human Resources Department at (530)458-0350 or [hr@ccoe.net](mailto:hr@ccoe.net)

#### **6.6 Family Engagement Coordinator Report - Lydia Navarro, Family Engagement Coordinator**

Family Activity Nights were held for the full day programs. The theme was sensory, sand and water activities.

Currently recruiting in all the sites for new Policy Council Representatives. Parent Orientations are also taking place in all the half day and full day programs.

#### **7.0 New Business**

##### **7.1 Approve the 2023-24 Annual Timeline**

Result: Approved  
 Motion: Maria L. Medina  
 Second: Nicol Stephenson  
 Ayes: Patricia Medina de Salazar, Maria L. Medina, Nicol Stephenson, Marisa Apaseo, and Irene Cruz.

#### **8.0 Correspondence**

Information is included in your packets. Executive Director, Vicki Markss shared information as presented.

#### **9.0 Seat Newly Elected Policy Council Representatives, Alternates, Community Representatives/Past Parents**

None

#### **10.0 Announcements**

None

#### **11.0 Advanced Planning**

11.1 Next Scheduled Meeting Date: September 27, 2023 at 9:00am  
 (4th Wednesday of the Month) Education Village - Room E-2

#### **13.0 Meeting Adjournment**

Meeting was adjourned at 10:29a.m.

Minutes by: Lydia Navarro, Family Engagement Coordinator

**Colusa County Office of Education  
Children's Services  
Early Head Start/Head Start & State Programs  
Policy Council Meeting Minutes  
September 27, 2023**

**Policy Council Members Present:** Maria L. Medina & Astrid Fernandez

**Newly Elected Policy Council**

**Member Present:**

**Other Visitors:** Hector Silva

**Other Members Present:** Serena Morrow, Board Member (Liaison)

**Staff Members Present:** Vicki Markss, Executive Director, Children's Services  
Rosa Talamantes, Fiscal Specialist  
Fany Sandoval, Accounting Specialist I  
Lydia Navarro, Family Engagement Coordinator

**1.0 Call Meeting to Order**

Family Engagement Coordinator, Lydia Navarro called the meeting to order at 9:11am.

**2.0 Roll Call**

Family Engagement Coordinator, Lydia Navarro took roll call.

**3.0 Approve the Minutes of March 22 and May 24, 2023, Policy Council Meetings**

Result: No quorum

**4.0 Public Comments & Presentations - None**

**5.0 Program Planning/Budget**

**5.1 Budget, Meal Count, Credit Card/Charge Expense Report, In-Kind Report**

Rosa Talamantes, Fiscal Specialist, reported on the budget, meal count, credit card/charge expense report as presented. Reports are included in your packets.

**6.0 Reports**

**6.1 Secretary's Report - None**

**6.2 Classroom Reports by Policy Council Representatives**

No reports

### **6.3 Content Area Training**

#### **6.3.1 Fiscal Cost Allocations, Rosa Talamantes, Fiscal Specialist, Children's Services**

Rosa Talamantes shared a PowerPoint presentation with Policy Council as presented.

### **6.4 Community Member Reports**

#### **6.4.1 Colusa County One-Stop - Marisa Apaseo**

Not present

#### **6.4.2 Colusa County Superintendent of Schools, Michael P. West (Board of One)**

Not present

### **6.5 Director's Report**

#### **6.5.1 Enrollment, Attendance, Attendance of Children Partially Funded by Other Programs, Curriculum Updates, Program Information Summaries**

Vicki Markss, Executive Director Children's Services reported on enrollment, attendance of children partially funded by other programs and program information summaries as presented.

Meetings are held to closely monitor enrollment, number of staff, waiting list and inquiries.

Information on current job openings can be found on the EDJoin website: <https://www.edjoin.org/ccoe> Or by contacting Human Resources Department at (530)458-0350 or [hr@ccoe.net](mailto:hr@ccoe.net)

#### **6.5.2 Review of 2022-23 Program Information Report (PIR) (A copy of the PIR report was provided via email, and may be accessed via the CCOE website at, [https://cdnsm5-ss9.sharpschool.com/UserFiles/Servers/Server\\_675748/File/ChildrensServices/2022-23%20EHS%20and%20HS%20PIR%20Summary%20Reports.pdf](https://cdnsm5-ss9.sharpschool.com/UserFiles/Servers/Server_675748/File/ChildrensServices/2022-23%20EHS%20and%20HS%20PIR%20Summary%20Reports.pdf))**

PIR is required annually by the Office of Head Start.

### **6.6 Family Engagement Coordinator Report - Lydia Navarro, Family Engagement Coordinator**

Footsteps2Brilliance iPad pick up and training for parent will be the following dates: Arbuckle preschools, October 6<sup>th</sup> from 1:00 to 3:00 at AECEC. Williams

preschools will be October 10<sup>th</sup> from 1:00pm to 4:00pm at WPLC B. Colusa  
preschools will be October 11<sup>th</sup> from 1:00 to 4:00pm at CPLC A classrooms.  
Flyers will be sent and reminder will be sent through Learning Genie app

Family Activity Nights "Engaging Families in Mathematics" will be held the  
following dates: October 12<sup>th</sup> Arbuckle Sites at AECEC, Colusa sites October  
17<sup>th</sup> held at CCC. Williams sites October 19<sup>th</sup> will be held at WCC.

Currently recruiting at all the sites for new Policy Council Representatives.

Parents are encouraged to sign up for Learning Genie application if you haven't  
already done so.

## **7.0 New Business**

None

## **8.0 Correspondence**

8.1 MB 23-08: Suspension and Expulsion in the California State Preschool Program

8.2 MB-23-07: Assessment and Reporting of Family Fees for Fiscal Year (FY)  
2023-24

Information is included in your packets. Executive Director, Vicki Markss shared  
information as presented.

## **9.0 Seat Newly Elected Policy Council Representatives, Alternates, Community Representatives/Past Parents**

None

## **10.0 Announcements**

None

## **11.0 Advanced Planning**

11.1 Next Scheduled Meeting Date: October 25, 2023 at 9:00am  
(4<sup>th</sup> Wednesday of the Month) Education Village - Room E-2

## **13.0 Meeting Adjournment**

Meeting was adjourned at 9:48a.m.

Minutes by: *Lydia Navarro*, Family Engagement Coordinator



**Policy Council**  
**Head Start Budget Report**  
as of  
September 30, 2023

**Fiscal Year 2023/2024**

<b>OPERATING COSTS</b>	<b>OBJECT CODE</b>	Head Start Budget	Head Start What we have spent	Balance
		<b>5210</b>	<b>5210</b>	
<b>Certificated Salaries</b> = Teachers, Administrators	<b>1000's</b>	530,156	88,789	441,367
<b>Classified Salaries</b> = Aides, Clerical staff and PSAs.	<b>2000's</b>	205,028	47,120	157,908
<b>Benefits</b> = Employer pays this portion of the employee's benefits - retirement, health insurance, workers comp, medicare, social security, state unemployment insurance.	<b>3000's</b>	272,918	59,620	213,298
<b>Materials &amp; Supplies</b> = Books, classroom supplies such as paper, crayons or markers, cleaning supplies, soap and detergent.	<b>4000's</b>	42,648	10,761	31,887
<b>Operating Costs</b> = Rent, mileage, repairs, utilities such as phone, PG&E, water etc.	<b>5000's</b>	301,734	30,293	271,441
<b>Equipment</b> = This is for larger items such as computers, new playground equipment or items with a cost of over \$5,000.	<b>6000's</b>	90,000	0	90,000
<b>Training and Technical Assistance</b> = This is the money we use to send staff and parents to conferences, hire consultants to help us with the annual self review and train us on changes to our data processing program, hold training for teaching staff.		24,025	4,740	19,285
<b>Indirect Costs</b> = 7.25%, This is what we pay to CCOE so they provide us with help to process our payroll, write checks, do our annual audit, IT support.	<b>7000's</b>	99,629	17,496	82,133
<b>TOTAL OPERATING COSTS TO DATE</b>		1,566,138	258,819	1,307,319
<b>% OF YEAR COMPLETED</b>			25%	
<b>TOTAL BUDGET FOR 23/24</b>		1,566,138	258,819	
<b>% OF BUDGET SPENT TO DATE</b>			16.5%	

**Policy Council  
Early Head Start Budget Report**

as of

September 30, 2023

**Fiscal Year 2023-2024**

<b>Certificated Salaries</b> = Teachers, Administrators	<b>1000's</b>	256,504	50,645	205,859
<b>Classified Salaries</b> = Aides, Clerical staff and PSAs.	<b>2000's</b>	173,377	45,195	128,182
<b>Benefits</b> = Employer pays this portion of the employee's benefits - retirement, health insurance, workers comp, medicare, social security, state unemployment insurance.	<b>3000's</b>	187,287	43,613	143,674
<b>Materials &amp; Supplies</b> = Books, classroom supplies such as paper, crayons or markers, cleaning supplies, soap and detergent.	<b>4000's</b>	35,906	12,786	23,120
<b>Operating Costs</b> = Rent, mileage, repairs, utilities such as phone, PG&E, water etc.	<b>5000's</b>	109,801	18,634	91,167
<b>Equipment</b> = This is for larger items such as computers, new playground equipment or items with a cost of over \$5,000.	<b>6000's</b>	0	0	0
<b>Training and Technical Assistance</b> = This is the money we use to send staff and parents to conferences, hire consultants to help us with the annual self review and train us on changes to our data processing program, hold training for teaching staff.		14,702	3,484	11,218
<b>Indirect Costs</b> = 7.25%, This is what we pay to CCOE so they provide us with help to process our payroll, write checks, do our annual audit, IT support.		51,453	12,641	38,812
<b>TOTAL OPERATING COSTS TO DATE</b>		829,030	186,999	642,031
<b>% OF YEAR COMPLETED</b>			25%	
<b>TOTAL BUDGET FOR 23/24</b>		829,030	186,999	
<b>% OF BUDGET SPENT TO DATE</b>			22.6%	

## Credit Card and Charge Account Expenditure Report

As of 9/30/2023

COLUSA COUNTY OFFICE OF EDUCATION



Credit Card Ending #	Bank Institution	Date of Purchase	Vendor	Amount	Staff Using Card	Purchase	Reason for Purchase
9867	US Bank	9/01/23-9/30/23	Cal Card	\$ 274.04	Vicki Markss	Amazon	WCC - Toddler Replacement Supplies
				\$ 272.78	Vicki Markss	Amazon	ACC - Toddler Replacement Supplies
				\$ 36.96	Vicki Markss	Amazon	CPLC A - Classroom Materials
				\$ 14.60	Vicki Markss	Amazon	WCC - Phone Case for Site Emergency Phone
				\$ 42.25	Vicki Markss	Amazon	Home Base Educator - Office Supplies
				\$ 10.65	Vicki Markss	Amazon	CPLC B - Classroom Replacements
				\$ 33.51	Vicki Markss	Amazon	CCC - Infant Classroom Supplies
				\$ 47.05	Vicki Markss	Amazon	CS - Main Office Supplies
				\$ 18.06	Vicki Markss	Amazon	ACC - Preschool Classroom Replacements
				\$ 44.08	Vicki Markss	Amazon	ACC - Toddler Replacement Supplies
				\$ 156.56	Vicki Markss	Amazon	Recruitment Supplies
				\$ 62.09	Vicki Markss	Amazon	WCC - Site Staff Room Supplies
				\$ 194.52	Vicki Markss	Amazon	CCC - Infant Classroom Materials
				\$ 70.71	Vicki Markss	Amazon	WPLC A - Classroom Replacement Supplies
				\$ 234.00	Vicki Markss	Walmart	CCC - Site Office Supplies
				\$ 36.86	Vicki Markss	Staples	CS Fiscal Specialist - Office Supplies
			Wayman's 76	\$ 394.90	Food Service Staff	Fuel	Food Transportation
			AlSCO Geyer	\$ 90.99	Maintenance	Supplies	CCC - Landscaping Supplies
			AlSCO Geyer	\$ 136.44	Maintenance	Supplies	ACC - Landscaping Supplies
			AlSCO Geyer	\$ 92.36	Maintenance	Supplies	AECEC - Supplies
			AlSCO Geyer	\$ 19.55	Maintenance	Supplies	ACC - T Lithium Battery
			Messick's	\$ 88.05	Maintenance	Supplies	CCC, ACC, WCC - Landscaping Supplies
			Messick's	\$ 134.71	Maintenance	Supplies	CCC - Landscaping Supplies
			Messick's	\$ 6.50	Maintenance	Supplies	CPLC B - Outlet Covers
			Williams Hardware	\$ 6.47	Maintenance	Supplies	WPLC A & B - Outlet Covers
			Close Lumber	\$ 533.59	Maintenance	Supplies	All Sites - Supplies for Water Filling Stations
			Close Lumber	\$ 34.00	Maintenance	Supplies	ACC - Supplies for Water Filling Station

Monthly Meal Counts														
Contract # 06-2105-1J														
	All Center Programs	July	August	September	October	November	December	January	February	March	April	May	June	Total
1	Breakfasts	1685	2044	2481										
2	Lunches	1756	2152	2498										
3	Snacks	1576	1503	1434										
4	<b>Total</b>	<b>5017</b>	<b>5699</b>	<b>6413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17129</b>
Head Start/Early Head Start Meal Summary														
5	Reimbursement Received**	\$ 10,909.31	\$ 13,517.92											
6	Expected Reimbursement	\$ 11,535.91	\$ 13,210.47	\$ 15,746.55										
7	HS/EHS % of all meals served	36%	35%	40%										
8	HS/EHS Meal Count	1,827	1,994	2,547										

Due to the blended classroom settings, the following rationale was used to arrive at the totals above. *(The Monthly Meal Counts, (items 1-4) should match and reconcile to the monthly claim submitted under contract # 06-2105-1J. However, due to the blended classroom setting, the HS/EHS meal summary amounts and reimbursement amounts will not match as we are reporting using the fixed percentage claiming method rather than the actual count)*

**Rationale by item number**

- 1 Total number of breakfasts served for all center based programs (actuals)
- 2 Total number of lunches served for all center based programs (actuals)
- 3 Total number of snacks served for all center based programs (actual)
- 4 Total of all meals served for center based programs (actuals)
- 5 Cash reimbursement received by CCOE after monthly claim is sent- (if amount is zero then reimbursement is still outstanding)
- 6 Expected amount to be received by CCOE, rationale; multiply total amount to be received for all center based programs by the percentage of hs/ehs meals served (item 7)
- 7 % From Monthly CACFP Claim
- 8 HS/EHS meals served per month, calculation is total number of meals served for all programs (Item number 4) multiplied by HS/EHS % of all meals (item number 7)

10/12/2023

8:36 AM

## Colusa County Office of Education

Pag 1

ChildPlus

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## 4315 - Monthly In-Kind Amounts

Transaction Date: 7/1/2023 - 9/30/2023

## Colusa County Office of Education

## Policy Council

	Jul 23	Aug 23	Sep 23	Total
Total		\$325.60	\$195.36	\$520.96

## Arbuckle Children's Center

	Jul 23	Aug 23	Sep 23	Total
Total	\$7748.58	\$6056.16	\$4563.65	\$18368.39

## Arbuckle Early Care &amp; Ed. Center

	Jul 23	Aug 23	Sep 23	Total
Total		\$6845.74	\$2116.40	\$8962.14

## CHILDREN'S SERVICES

	Jul 23	Aug 23	Sep 23	Total
Total			\$825.00	\$825.00

## Colusa Children's Center

	Jul 23	Aug 23	Sep 23	Total
Total	\$6674.36	\$6568.98	\$3308.37	\$16551.71

## Colusa PLC A

	Jul 23	Aug 23	Sep 23	Total
Total		\$7407.40	\$2026.86	\$9434.26

## Colusa PLC B

	Jul 23	Aug 23	Sep 23	Total
Total			\$32.56	\$32.56

## Williams Children's Center

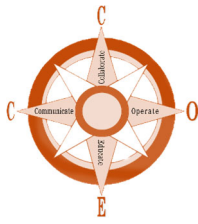
	Jul 23	Aug 23	Sep 23	Total
Total	\$3247.86	\$2018.72		\$5266.58

## Williams PLC

	Jul 23	Aug 23	Sep 23	Total
Total	\$456.32	\$3549.04	\$5079.29	\$9084.65

## Report Totals

	Jul 23	Aug 23	Sep 23	Total	Requirement	% YTD	% Earned
Total	\$18,127.12	\$32,771.64	\$18,147.49	\$69,046.25	\$575,899	25%	12%



# COLUSA COUNTY OFFICE OF EDUCATION

Michael P. West, County Superintendent of Schools  
 345 5th Street, Suite A, Colusa CA 95932 ♦ www.ccoe.net  
 mwest@ccoe.net ♦ p 530.458.0350 ♦ f 530.458.8054

## COLUSA COUNTY BOARD OF EDUCATION REGULAR MEETING

DATE: Wednesday, October 11, 2023

TIME: 4:00 pm Board Business Meeting

PLACE: 345 5th Street, Colusa, Large Conference Room

NOTICES: *The Colusa County Office of Education encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, contact the Superintendent's Office at 530.458.0350 well in advance of the meeting that you wish to attend so that we may make every reasonable effort to accommodate you (Cal. Gov't. Code, § 54954.2, subd. (a)(1)).*

*The agenda packet and supporting materials can be viewed at the Colusa County Office of Education located at 345 5th Street, Colusa, CA, or online at ccoe.net. For more information, please call 530.458.0350.*

*This meeting will be recorded.*

## AGENDA

### DECISION

- |     |  |             |
|-----|--|-------------|
| 1.0 | CALL TO ORDER  |             |
| 1.1 | Pledge of Allegiance                                     |             |
| 2.0 | ORDERING OF AGENDA                                       |             |
| 3.0 | STAFF QUESTIONS AND COMMENTS                             |             |
| 3.1 | Report on Hiring Events – Sabrina Myers                  |             |
| 4.0 | LETTERS AND COMMUNICATIONS                               |             |
| 4.1 | Awarding of Diplomas – Colusa County Adult School        | information |
| 5.0 | PUBLIC INPUT – <i>Items not on the agenda</i>            |             |
| 6.0 | REPORTS FROM SUPERINTENDENT AND STAFF                    |             |
|     | <i>Note: <b>Bold</b> indicates oral report</i>           |             |
| 6.1 | Superintendent's Reports                                 | information |
|     | <b>6.1.1 Superintendent's Monthly Report</b>             |             |
|     | <b>6.1.2 Superintendents Council – September Meeting</b> |             |
| 6.2 | Administrative Services – Aaron Heinz                    | information |
| 6.3 | Student Services – Chuck Wayman                          | information |
| 6.4 | Technology Services – Alex Evans                         | information |

**Colusa County Board of Education**

**October 11, 2023, Agenda**

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**DECISION**

**7.0 BOARD QUESTIONS AND COMMENTS**

7.1 Board President's Report

information

**8.0 PUBLIC INPUT – *Items on the agenda***

**9.0 CONSENT AGENDA**

(All items are approved by one motion unless pulled by a Board member for separate discussion or action.)

9.1 Approve Minutes of the September 6, 2023, Special Board Meeting

9.2 Approve Minutes of the September 13, 2023, Public Hearing

9.3 Approve Minutes of the September 13, 2023, Regular Board Meeting

**10.0 OLD BUSINESS**

10.1 Community College District Territory (standing item)

information

10.2 Facilities Update (standing item)

information

10.3 LCAP Update (standing item)

information

10.4 Universal Prekindergarten (standing item)

information

10.5 Review Board Liaison Assignments and Consider Adding CCBE Voting Representative as a Board President or Designee Assignment

action

**11.0 NEW BUSINESS**

11.1 Approve 2022-23 Unaudited Actuals

action

11.2 Approve Board Resolution No. 23/24-02 Gann Limits

action

11.3 CCOE Response to the 2022-23 Colusa County Grand Jury Report

information

**12.0 CLOSED SESSION**

12.1 Consideration of Property Purchase

**13.0 ADVANCED PLANNING**

13.1 Items to be Considered for the Next Board Meeting

13.2 Next Regular Board Meeting  
November 8, 2023, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room

information

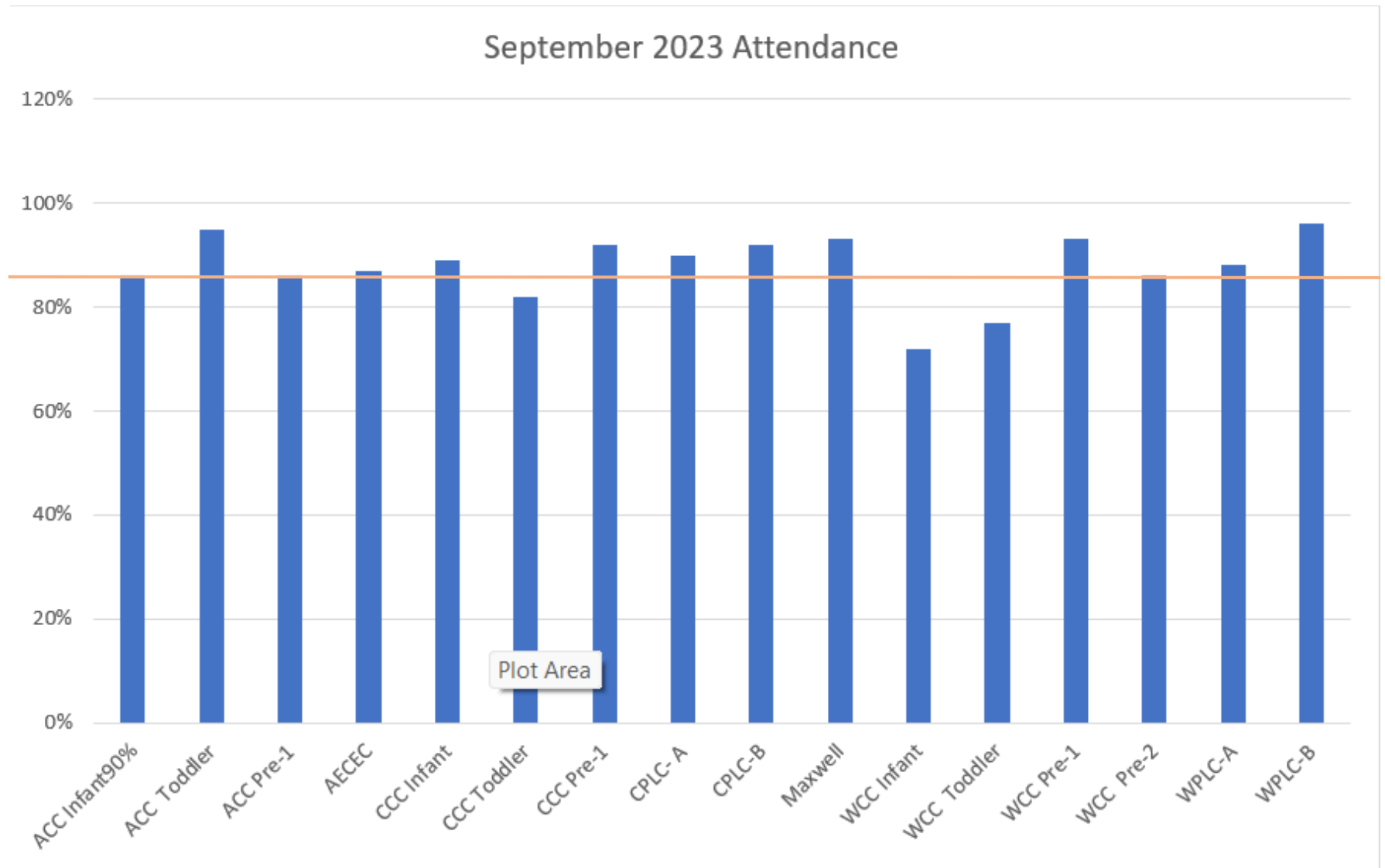
**14.0 ADJOURNMENT**

9/26/2023

### Week 3

Children21\*[illegible]





**Application for Federal Assistance SF-424****\* 1. Type of Submission:**

- ☐ Preapplication
- ☒ Application
- ☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☐ New
- ☐ Continuation
- ☒ Revision

**\* If Revision, select appropriate letter(s):**

Increase Award

**\* Other (Specify):****\* 3. Date Received:****4. Applicant Identifier:**

09CH011054

**5a. Federal Entity Identifier:**

N/A

**5b. Federal Award Identifier:**

09CH011054

**State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:****\* a. Legal Name:**

COLUSA COUNTY OFFICE OF EDUCATION

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

946002149

**\* c. UEI:**

VLFZLNLJW281

**d. Address:****\* Street1:**

345 5th St

**Street2:**

Ste B

**\* City:**

Colusa

**County/Parish:**

Colusa County

**\* State:**

CA: California

**Province:****\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

95932-2445

**e. Organizational Unit:****Department Name:****Division Name:****f. Name and contact information of person to be contacted on matters involving this application:****Prefix:****\* First Name:**

Vicki

**Middle Name:****\* Last Name:**

Markss

**Suffix:****Title:**

Director

**Organizational Affiliation:****\* Telephone Number:**

(530) 458-0350 x10313

**Fax Number:**

(530) 458-0310

**\* Email:**

vmarkss@ccoe.net

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

Other (specify)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

County Office of Education

### \* 10. Name of Federal Agency:

ACF-Head Start

### 11. Catalog of Federal Domestic Assistance Number:

93.600

CFDA Title:

Head Start

### \* 12. Funding Opportunity Number:

eGrants-N/A

\* Title:

N/A

### 13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Colusa County

### \* 15. Descriptive Title of Applicant's Project:

Carry Over Budget Application

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="201,511"/>
* b. Applicant	<input type="text" value="50,378"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="251,889"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☐ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative:  \* Date Signed: